

Minutes of 4th EC Meeting held on 20th November, 2014 on 15:00 pm

Members Present:

1. BG SMS Iqbal,BP,ndu,psc(ret),4/172	President
2. Col Khairul Ahsan (ret),5/184	Vice President
3. Major Mohammad Ali (ret),22/1236	General Secretary
4. Major Abdullah Faruq (ret),6/259	Treasurer
5. Md. Jobaed Ahsan,27/1499	Joint Secretary
6. Md. Ali Saifullah Sajib,39/2084	Organising Secretary
7. S Tanveer Hussain,22/1224	Welfare Secretary
8. Md. Mozammel Haque,39/2124	Cultural Secretary
9. Dr. Ataya Rabbi Mahmud,21/1184	Sports Secretary
10. Md. Rashiduzzaman Rayhan,42/2258	Student Affair Secretary
11. Muhammad Sohel Alam,34/1826	Research & Development Secretary
12. Md. Khaled Ahmed Khondker,10/505	International Affairs Secretary
13. Sakif Ahsan, 37/1968	Office Secretary
15. Md. Shanur Alam Sourov,40/2141	Member -1
16. Major Raisur Rahman,21/1193	Batch Representative, 21 st Batch
16. Arman Zahed,32/1744	Batch Representative-1, 32 nd Batch
17. Tanvir Ahmad,32/1748	Batch Representative-2, 32 nd Batch

Item-1 Welcome Address by the President

The fourth meeting of the MECA EC was held on 20th November, 2014 at 129, DOHS Mohakhali.

The President, MECA inaugurated the meeting with an address of welcome. He sincerely requested every batch to contribute financially an amount of 5000 BDT per month except last 8 student batches. He also encouraged continuing meetings among the EC members & two representatives from each batch on alternative Saturday & whenever they get time.

Item-2 Review of the 3rd EC minutes of meeting

- A. Business ventures
- B. Instalments process of Life Membership
- C. Financial contribution from 31st Batch

- D. Winter clothes distribution
- E. BRAC bank
- F. Finalising the Batch representatives
- G. Subscription of EC members

Décisions -2:

A) Md. Jobaed Ahsan (27/1499) will co-ordinate with Col Khairul Ahsan (retd) (5/184) for our upcoming business ventures.

B) Md. Rashiduzzaman Rayhan (42/2258) will look after the MECA membership process.

C) Sakif Ahsan (37/1968) will continue to look after the online presence of MECA & financial contribution from 31st Batch.

D) MECA will distribute 597 boxes containing 12240 pieces of winter cloths which we got from Oxylane courtesy by Md Mamun Chowdhury (35/1866). This will be distributed through a Committee of Tanveer Hussain (22/1224), Md. Jobaed Ahsan (27/1499), Muhammad Sohel Alam (34/1826) along with Major Mohammad Ali (retd)[22/1236]. Col Khairul Ahsan (retd) [5/184] will be the chief coordinator.

E) Major Abdullah Faruq (retd) (10/497) along with Sakif Ahsan (37/1968) will do the needful progression with BRAC bank.

F) Md. Shanur Alam Sourav (40/2141) will continue to finalise the batch representatives list & update when necessary.

G) EC members are requested to give the monthly subscription fees (preferably in advance cheques) which started from August, 2014.

Item-3 Program for 29th November, 2014

MCC authority is going to arrange a program for "51st Foundation Anniversary of MCC" on 29th November (Saturday) 2014 at MCC premises only for the MECA members.

Program contents:

Arrival of MECA members: 09:30 AM
Cake cutting & tea break: 10:30 AM
Career counselling program for class 11-12: 11:30 AM
Grand Lunch: 02:00 PM
Friendly match (football & basketball): MECA vs MCC 04:00 PM
Cultural program by MECA band & MCC: 06:30 PM
Special Dinner: 08:30 PM
Departure from MCC: 09:30 PM

Décisions -3:

- a. All the MECA members are cordially invited to attend this program.
- b. Non members are requested to kindly do their membership registration at your convenient time from MECA office.
- c. As the MCC authority is arranging the program, please confirm your participation by 27th November, 2014 with MECA.

Contact: Mr. Sadir Miah, Office Superintendent, MECA.

Cell: +880 1677714107, +880 1710776696

For any kind of inconvenience please call Dr. Saifullah Sajib (39/2084) at +8801611392084.

Item-4 Discussion on program of 9th & 10th January, 2015

Program is attached as Annex –A to this minutes.

Sequence of AGM is as follows:

- i. AGM call to order
- ii. Opening Address by President- welcoming of first three batches.
- iii. So far what present EC did including up coming events– by Secretary General.
- iv. MECA Accounts – by Treasurer
- v. Ex-post facto sanction for MECA election 2014 date.
- vi. Points by/for first three batches .
- vii. Closing by President

Decisions - 4:

A. Brig.Gen. Rafiuddin Ahmed (Retd) (02/39) was requested to inform the participants of the first three batches regarding the program and the budget requirement. He was requested to communicate with them and compile a list of the attendees mentioning their contact details for staying in the Cadet College on 9/10 night.

B. Following committee will take upon the responsibilities bestowed upon them.

Serial	Committee	Responsibility
1.	Food	Fazlul Huq Beg,2/10, Major Abdullah Faruq (retd),6/259 & Faysal Ehsan,22/1233 and messinf officer MCC.
2	Cultural	Md. Mozammel Haque,39/2124 & S Tanveer Hussain,22/1224
3	Games	Dr.Ataya Rabbi Mahmud,21/1184 & Md. Jobaed Ahsan,27/1499
4	Transport	Md. Rashiduzzaman Rayhan,42/2258
5	Reception	AHMMohiuddin,12/662 & Md Ali Saifullah Sajib,39/2084
6	Accommodation	Muhammad Sohel Alam,34/1826 & Adjutant MCC
7	local Tangail ME LA	Golam Kabir Pannu,10/517 & Md. Shanur Alam Sourov,40/2141

C. An action chart for conducting AGM has been given to Major Mohammad Ali (retd) [22/1236] for his further perusal.

Action Chart for Conducting AGM

Serial	Subject/Concern
1	Notice of AGM shall be given by letter/mail/Paper Ad to all members at least 30 days before the meeting.
2	Notice of all resolutions proposed to be moved by any Member shall be given in writing to the General Secretary at least 15 (fifteen) days before the Annual General Meeting.
3	The Agenda shall be circulated by the General Secretary at least 10 (ten) days in advance for Annual General Meeting.
4	Confirmation of the minute of the previous meetings.
5	Audited and Certified Balance Sheet and Accounts to be presented.
6	Discussions and passing of resolutions. Points to be prepared.
7	Any member if due to pay his annual subscription - cannot attend/vote at AGM Awareness require through mails
8	All member attending AGM will update personal data in available form
9	Quorum- Registered Const. say (Bangla) - Two third members or minimum 200 people must be present with in 1 hour of commencement of meeting. Awareness requirement through mails for maximum attendance.

Item-5 Miscellaneous

Following personal will take care of the communication for batch wise financial contribution.

Serial	Batch	Responsibility
1	01-10	BG SMS Iqbal, BP, ndu, psc (retd), 4/172 & Col Khairul Ahsan (retd), 5/184
2	11-16	Md. Khaled Ahmed Khondker, 10/505
3	17-24	Dr. Ataya Rabbi Mahmud, 21/1184
4	25-31	Md. Jobaed Ahsan, 27/1499
5	32-38	Muhammad Sohel Alam, 34/1826

Item-6 Arrangement for next EC Meeting

Time and venue for next EC meeting will be intimated separately.

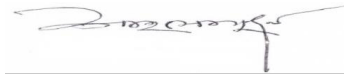


Sakif Ahsan
Office Secretary
Mirzapur Ex-Cadets' Association

Distribution:

1. All Members of EC (GP Mail)
2. All Members of MECA (GP Mail)
3. Office Copy

President Approved:



Brig Gen SMS Iqbal BP, ndu, psc
(retd)
President
Mirzapur Ex-Cadets' Association

Annex- 'A'

9th January, 2015

1. Arrival of Cadets at MCC - 0930 hrs
2. High Tea - (0930-1030) hrs
3. Registration - (1000 – 1100) hrs
4. Jumma Prayers - (1300 – 1330) hrs
5. Lunch - (1330 – 1430) hrs
6. AGM - (1500 – 1600) hrs
7. Football / T-10 cricket Match - (1600 – 1700) hrs
8. Tea - 1600 hrs
9. Maghrib Prayers - (1700 – 1730) hrs
10. Reminiscence by first three batches - (1800 – 1900) hrs
11. Dinner - (1930 – 2030) hrs
12. Cultural Program - (2100 – 2230) hrs
13. Departure of all ex Cadets by 2300 hrs except first three batches.

10th January, 2015

1. Breakfast - (0800 – 0900) hrs
2. Departure - 1000 hrs

