

Minutes of 3rd EC Meeting held on 25th October, 2014 on 15:00 pm

Members Present:

1. BG SMS Iqbal, BP, ndu, psc (retd), 4/172	President
2. Col Khairul Ahsan (retd), 5/184	Vice President
3. A H M Mohiuddin, 12/662	Vice President
4. Major Mohammad Ali (retd), 22/1236	General Secretary
5. Major Abdullah Faruq (retd), 6/259	Treasurer
6. Md. Jobaed Ahsan, 27/1499	Joint Secretary
7. Muzaffar Ahmed, 24/1346	Public Relation Secretary
8. S Tanveer Hussain, 22/1224	Welfare Secretary
9. Md. Mozammel Haque, 39/2124	Cultural Secretary
10. Dr. Ataya Rabbi Mahmud, 21/1184	Sports Secretary
11. Fahmid Shawon, 41/2203	Publication Secretary
12. Md. Rashiduzzaman Rayhan, 42/2258	Student Affair Secretary
13. Muhammad Sohel Alam, 34/1826	Research & Development Secretary
14. Sakif Ahsan, 37/1968	Office Secretary
15. Rashid Abrar Sajid, 43/2315	Member -2

Item-1 Welcome Address by the President

The third meeting of the MECA EC was held on 25th October, 2014 at 129, DOHS Mohakhali. The President, MECA inaugurated the Meeting with an address of welcome. He further requested every batch to come forward & contribute financially an amount of 5000 BDT per month. He also encouraged continuing meetings among the EC members on alternative Saturday.

Item-2 Review of Points of 2nd EC meeting

- A. Business ventures
- B. Installments process of Life Membership
- C. Financial contribution from 31st Batch
- D. Winter clothes collection & distribution
- E. BRAC bank
- F. Finalizing the Batch representatives
- G. Subscription of EC members

Decisions -2:

A) Md. Jobaed Ahsan (27/1499) will co-ordinate with Col Khairul Ahsan (retd) (5/184) for our upcoming business ventures.

B) Md. Rashiduzzaman Rayhan (42/2258) will look after the MECA membership process.

C) Sakif Ahsan (37/1968) will continue to look after the online presence of MECA & financial contribution from 31st Batch.

D) MECA has received 597 boxes containing 12240 pieces of winter cloths from Oxyane courtesy by Md Mamun Chowdhury (35/1866). We are really grateful to him as he has volunteered & pursued very hard to make this happen. The same will be distributed through a Committee

of Tanveer Hussain (22/1224), Md. Jobaed Ahsan (27/1499), Muhammad Sohel Alam (34/1826) along with Major Mohammad Ali (retd)[22/1236] will form the above committee. Col Khairul Ahsan (retd)[5/184] will be the chief coordinator.

E) Major Abdullah Faruq (retd) (10/497) along with Sakif Ahsan (37/1968) will do the needful progression with BRAC bank.

F) Md. Shanur Alam Sourav (40/2141) will continue to finalize the batch representatives list & update when necessary.

G) EC members are requested to give the monthly subscription fees which started from August, 2014.

Item-3 Basketball Tournament

MECA is going to host the cup named "Ex Cadets' Basketball Cup 2014". President of MECA, BG SMS Iqbal BP,ndu,psc(retd)[4/172] entrusted Major Ali(retd) to organise the event. This active participation of all the Ex Cadet Associations will help increase the brotherly ties amongst all the participants. The date being 21st and 22nd November 2014, all concerned were requested to kindly render their help and cooperation.

Decisions:

Rashid Abrar Sajid (43/2315), Dr.Ataya Rabbi Mahmud (21/1184), Md. Rashiduzzaman Rayhan (42/2258), Md Ali Saifullah Sajib (39/2084), Md. Mozammel Haque (39/2124) along with Major Mohammad Ali (retd)[22/1236] will kindly do the needful to make the event a grand success.

Item-4 Fundraising Dinner

- A. Painting & Photography Exhibition
- B. MECA Band

Decisions:

Tentative date of the Fundraising Dinner followed by MECA Band and Painting & Photography Exhibition will be finalized after January 2015. However, Md. Mozammel Haque (39/2124) will continue arranging practice sessions for MECA Band & make necessary preparations for holding the Exhibition. He is advised to take all the important guidelines from Major Mohammad Ali (retd)[22/1236] in this regard.

Item-5 Program on 09th/10th January, 2015

Program is attached as Annex –A to this minutes.

Sequence of AGM is as follows:

- i. AGM call to order
- ii. Opening Address by President
- iii. So far what present EC did – by Secretary General
- iv. MECA Accounts – by Treasurer
- v. Discussion and passing of resolutions.
- vi. Upcoming Coming Events – by Secretary General
- vii. Closing by President

Decisions:

A. Brig.Gen. Rafiuddin Ahmed (Retd) (02/39) was requested to inform the participants of the first three batches of this tentative program and the budget requirement. He was requested to communicate with them and compile a list of the attendees mentioning their contact details and location of stay.

B. For the said event the following committees were formed:

Serial	Committee	Responsibility
1.	Food	Fazlul Huq Beg (2/10) & Major Abdullah Faruq (retd)[6/259] and the mess officer of MCC
2	Cultural and lighting arrangement	Md. Mozammel Haque (39/2124)
3	Games	Dr.Ataya Rabbi Mahmud (21/1184)
4	Transport	Md. Rashiduzzaman Rayhan (42/2258)
5	Reception	Md Ali Saifullah Sajib (39/2084)
6	Accommodation	Adjutant MCC and Muhammad Sohel Alam (34/1826)
7	Local Tangail MELE	Golam Kabir Pannu (10/517)

C. An action chart for conducting AGM has been given to Major Mohammad Ali (retd)[22/1236] for his further perusal.

Action Chart for Conducting AGM

Serial	Subject/Concern
1	Notice of AGM shall be given by letter/mail/Paper Ad to all members at least 30 days before the meeting.
2	Notice of all resolutions proposed to be moved by any Member shall be given in writing to the General Secretary at least 15 (fifteen) days before the Annual General Meeting.
3	The Agenda shall be circulated by the General Secretary at least 10 (ten) days in advance for Annual General Meeting.
4	Confirmation of the minute of the previous meetings.
5	Audited and Certified Balance Sheet and Accounts to be presented.

6	Discussions and passing of resolutions. Points to be prepared.
7	Any member if due to pay his annual subscription – cannot attend/vote at AGM Awareness require through mails
8	All member attending AGM will update personal data in available form
9	<p style="text-align: center;">Quorum-</p> Registered Const. say (Bangla) – Two third members or minimum 200 people must be present with in 1 hour of commencement of meeting. English version say - Twenty five persons or twenty five percent of the Members entitled to vote present at the Annual General Meetings shall form the quorum. Awareness require through mails for maximum attendance.

Item-6 Miscellaneous Points

- A. Free Open Air Spoken Chinese Language Learning or Practicing.
- B. Medical condition of Mr Sohrab (MCC hospital Staff).
- C. Changing the MECA office.
- D. Medical Campaign.

Decisions:

- A. List of interested members/family members were sought for the Chinese language Class.
- B. Mr Sohrab of MCC was very sick. MECA on various occasion helped him and his family. Interested MECA members were requested to contact MECA for helping him.
- C. MECA appreciated the recent effort made by Dr. Wasek Faisal (25/1354) from Australia. He Treated a total of 35 cancer patients free of charge on 16 October, 2014 (many patients couldn't be consulted due to time constraints). A follow ups of the patients consulted through EMR (Electronic Medical Record) of e Health Solutions will be arranged when convenient. Dr. Wasek Faisal will have access to patients' clinical data from Sydney as the EMR of e Health Solutions is cloud based. He also delivered talks at Dept. of Oncology, BSMMU & DMCH. We are really grateful to him for taking this initiative. MECA also appreciated the efforts by Dr. M M Mortayez Amin (17/947) for organizing the event on behalf of MECA. Doctor Mortayez was requested to coordinate such activities in future.

Item-7 Arrangement for EC Meeting

Time and venue for next EC meeting will be intimated separately.



**Sakif Ahsan
Office Secretary
Mirzapur Ex-Cadets' Association**

Distribution:

1. All Members of EC (GP Mail)
2. All Members of MECA (GP Mail)
3. Office Copy

President Approved:



**Brig Gen SMS Iqbal BP, ndu,psc (retd)
President
Mirzapur Ex-Cadets' Association**



*In the picture: From left- Jobaed Ahsan (27/1499), Ozguc SAHIN (Office Manager, Oxylane), Md Mamun Chowdhury (35/1866), K.M.Nazmul Hasan (Sr.Merchandiser, DBL Group)

Annexure 'A'

9th Jan 2015

1. Arrival at MCC 0900 hrs by first three batches
2. Arrival of Ex-Cadets attending MECA Picnic & AGM – 0930 hrs
3. Breakfast/ Tea 0930-1030 hrs
4. Registration - 1000 – 1100 hrs
5. Jumma Prayers 1300 – 1330 hrs
6. Lunch 1330 – 1430 hrs
7. AGM 1500 – 1600 hrs
8. Football / T-10 cricket Match 1600 – 1700 hrs
9. Tea 1600 hrs
10. Maghrib Prayers 1700 – 1730 hrs
11. Reminiscence by first three batches 1800 – 1900 hrs
12. Dinner 1930 – 2030 hrs
13. Cultural Program 2100 – 2230 hrs
14. Departure of all ex Cadets 2300 hrs except first three batches

10th Jan 2015

1. Breakfast 0800 – 0900 hrs
2. Departure 1000 hrs